

Kerala Transport Development Finance Corporation Ltd

(A Government of Kerala Undertaking and a Non Banking Financial Company registered under the Reserve Bank of India)

Trans Towers, 6th Floor, Vazhuthacaud, Thiruvananthapuram-14

Telephone: 0471-2327881, 2326883, Fax 0471-2326884, e-mail: mail@ktdfc.com, web: www.ktdfc.com

Notification No. EOI No.01/2025-26/KTDFC

Dated 18-06-2025

KTDFC invites Expression of Interest (EOI) from qualified Chartered Accountant (CA)

Firms for the appointment as the tax auditor of the Company for the Financial Year 2024–25.

The selected firm will be responsible for conducting the statutory tax audit as per applicable rules and regulations.



Kerala Transport Development Finance Corporation Ltd. (KTDFC), a Government of Kerala Undertaking, invites Expressions of Interest from eligible Chartered Accountant Firms for the appointment of Tax Auditors for conducting Tax Audit under Section 44AB of the Income Tax Act, 1961 for the Financial Year 2024–25.

Interested firms shall submit their Expression of Interest along with quoted fee for the Tax Audit for the financial year 2024–25 in the Annexure-A (Bio-data) & Annexure-B (Bid Form) on or before **23-06-2025** in compliance with all the terms stated herein.

Kerala Transport Development Finance Corporation Limited (KTDFC) is a Non Banking Finance Company fully owned by the Government of Kerala and Registered under the Reserve Bank of India under section 45-IA of the RBI Act, 1934.

KTDFC has successfully completed the construction of a Commercial cum Office Complex for Motor Vehicles Department at Vazhuthacaud, Thiruvananthapuram (Trans Towers) in 2006 and undertook the construction of Bus Terminal cum Shopping Complexes for KSRTC on BOT basis at Angamaly, Thiruvananthapuram, Thiruvalla and Kozhikode.

Renovation of Tagore Theatre into a modern Cultural Complex, as a State-of-the-art venue of Cultural and Entertainment Activities has also been successfully completed by KTDFC.

The approximate turnover of the company for the Financial Year 2024–25 is ₹40 crores.

Eligibility Criteria

- 1.** The Chartered Accountant firm should have minimum experience of 10 Years in the field of Audit of Companies.
- 2.** The Chartered Accountant firm should be empaneled with Comptroller and Auditor General of India.
- 3.** The Chartered Accountant firm should have at least one of its office in Thiruvananthapuram.
- 4.** The firm should not be currently debarred or blacklisted by any Government or PSU.

Scope of Work

Tax Audit for the Financial Year 2024-25

- Conduct tax audit as per Section 44AB of the Income Tax Act, 1961
- Preparation and submission of Form 3CA/3CB and Form 3CD.
- Filing of the tax audit report within the statutory deadline.
- Filing Income Tax Return as per Section 139 of the Income-tax Act, 1961
- Providing necessary clarifications to the Income Tax Department, if required.
- All Works Regarding Scrutiny with Income Tax Authorities for the F.Y. 2024-25.

NB: The payment made for Tax Audit in the previous year was Rs.65,000/- .

Bid Submission Details

Bio-data and Bid form (Annexure- A & B) and details can be downloaded from [www.ktdfc.kerala.gov.in] or collected from the registered office.

- Last date and time for submission: 02-07-2025 04 PM
- Date and time of opening : 03-07-2025- 11.30 AM

- Address for submission of EOI to

The Managing Director

Kerala Transport Development Finance Corporation Ltd. (KTDFC)

Trans Towers, 6th Floor,Vazhuthacaud,

Thiruvananthapuram – 695014.

email: finance@ktdfc.com

Superscription on the cover.

“ Expression of Interest for Tax Audit for the Financial Year 2024–25 “

- KTDFC reserves the right to reject any or all bids without assigning any reason.
- Only shortlisted firms will be contacted for further discussion or negotiation.
- If the L1 quoted firm fails to express interest or respond within the stipulated time frame, KTDFC reserves the right to award the work to the L2 bidder.
- The selected bidder shall be required to execute an agreement with KTDFC in the prescribed format, within the stipulated time, upon award of the work.

For any further clarifications or details, please contact the Manager (Accounts and Taxation, (i/c)) at Mobile No. 9349110764.

Bio data (Annexure A)

1. Name of the Firm :

2. Address of the Registered Office :

3. Contact Details:

- Name of Contact Person :
- Designation :
- Mobile No. :
- Email ID :

4. Firm Registration Number with ICAI :

5. PAN & GSTIN:

- PAN :
- GSTIN :

6. Years of Experience in Tax Audit :

7. Details of Similar Work Handled in the Past 5 Years:

No.	Client Name	Nature of Work	Financial Year	Value (Rs.)
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8. Details of Partners and Qualified Staff:

No.	Name	Qualification	Membership No.	Years of Experience
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BID FORM (Annexure B)

Tax Audit for the Financial Year 2024-25

No	Description	Quoted Amount (Rs.)	GST (Rs.)	Total (Rs.)
1	<ul style="list-style-type: none">• Conduct tax audit as per Section 44AB of the Income Tax Act, 1961.• Preparation and submission of Form 3CA/3CB and Form 3CD.• Filing of the tax audit report within the statutory deadline.• Filing Income Tax Return as per Section 139 of the Income-tax Act, 1961• Providing necessary clarifications to the Income Tax Department, if required.• All works regarding scrutiny with Income Tax Authorities for the Financial Year 2024-25. <p>Fee Payment Terms (Seventy-five percent (75%) of the professional fee shall be payable after the filing of the Income Tax Return and upon completion of all deliverables under the scope of work. The balance twenty-five percent (25%) shall be released upon completion of the scrutiny process, if applicable).</p>			
	Rupees.			

Declaration:

We hereby express our interest in providing Tax Audit services for the Financial Year 2024–25 for KTDFC. We confirm that the information provided above is true and correct to the best of our knowledge and belief.

Place: _____

Date: _____

Signature of Authorized Signatory
Name: _____

Designation:_____

Seal of the Firm