



NOTICE INVITING
EXPRESSION OF INTEREST INVITING SEALED QUOTATIONS FOR
DESIGNING DEVELOPMENT, CUSTOMIZATION,
IMPLEMENTATION AND MAINTENANCE OF WEB BASED
ACCOUNTING SOFTWARE

1. ABOUT KTDFC

Kerala Transport Development Finance Corporation Ltd (KTDFC) is a Non Banking Financial Company fully owned by the Government of Kerala, having its registered Office at Level 8, 6th Floor, Transtowers, Vazhuthacud, Thiruvananthapuram, Kerala-695014, incorporated under the Companies Act 1956 and registered under the Reserve Bank of India. The business of KTDFC includes, but not limited to, accepting fixed deposits from the public, offering of various loan products to suit the needs of every customers like granting of Personal loans, Vehicle loans, Home loans, Construction loan etc, taking of projects under BOT or BOOT or similar schemes, etc.

2. EOI OBJECTIVE

KTDFC invites EOI for empanelment of various software development agencies (hereinafter referred to as Applicant) for designing, development, customization, implementation and maintenance of web based Accounting Software on Cloud Computing / Application Service Provider / SaaS model. KTDFC may engage the services of such empanelled firms to deliver effective IT solutions for KTDFC after taking Techno-Commercial quotes and following prescribed selection processes. EOI document in the sealed envelope addressed to the Chairman and the Managing Director may be Send the on or before **12.04.2022** (17:00 hrs):

The Chairman and Managing Director,
Kerala Transport Development Finance Corporation LTD, Level 8'(6th floor) ,
Trans Towers, Vazhuthacud, Thiruvananthapuram
Please vist.www.ktdfc.com/www.ktdfc.kerala.gov.in

Contact: (Company Secretary): 9446017474

Place: Thiruvananthapuram

Date: 28/03/2022

Sd/-

CHAIRMAN AND MANAGING DIRECTOR
KTDFC

3. ELIGIBILITY CRITERIA

- 3.1 The Applicant should be a Company registered under Companies Act and registered with the Goods & Service Tax Authorities and should have been in existence for at least last 10 years as on 31.03.2022 (Relevant certificate of incorporation to be submitted).
- 3.2 Companies who are presently Black Listed by the Central/State Government, PSUs and other bodies are ineligible to participate. The applicant would be required to give an undertaking on their letter head to this effect.
- 3.3 The Applicant must have an annual turnover not less than Rs. 3 crores from IT/ICT business in each of the last three preceding financial years 2019-20, 2020-21 and 2021-22 towards establishing which, audited financial statements to be submitted. In case financial statement of FY 2021-22 being under audit, average turnover of the previous three financial years which have been audited i.e. , 2018-19, 2019-20 and 2020-2021 will be considered. However, applicant will have to additionally submit previous year balance sheet of FY 2020-21 to establish that annual turnover of said year is also above **Rs. 3 Crore**.
- 3.4 The Applicant should preferably have SEI CMMI Level 5 certification.(Relevant certificate to be submitted).
- 3.5. The Applicant should preferably have ISO 9001:2015 and ISO 27001:2013 certification (Relevant certificate to be submitted).
- 3.6 Applicant must have credentials of directly working in the field of Application Development, Core Banking Software, CMS, CRM/ERP, BRM, BPM for at least 05 years. (Relevant documents to be submitted).
- 3.7 Applicant must have executed at least 5 projects of similar nature in the last 10 years. **Order copies/ Completion certificates to be attached.**
- 3.8 The Applicant must have experience of having successfully completed at least one project of accounting software in Central / State level PSUs / Autonomous Bodies / Statutory Bodies / Institutions working in Banking/social sector and the Software should be continuously running successfully since last 5 years.
- 3.9 The Applicant shall provide an exclusive Project manager who should preferably have 10 years experience in the field of web portals designing/CRM/ERP/BPM/CBS/Financial Accounting Software. CV of

the project manager, operations manager and other senior professionals who shall be involved in the implementation and operation of the said project also needs to be submitted.

- 3.10 The Applicant must have registered / corporate / Technical Support office in **Thiruvananthapuram** and should **furnish details of address, contact person & number of the said office.**

4. Technology Platform:

The technology platform should mandatorily fulfill the following criteria: i) Accounting Software must be on 3 Tier Structure, ii) Browser based application. Software must support any browser. iii) Application should support integration of other 3rd party payment Gateway/Interface Frontend iv) Application should support multiple Operating System such as **Linux, Windows, Ubuntu** etc

5. Functionalities Required:

The applicant is mandatorily required to provide all of the functionalities mentioned below:

- i. Loan Management Module**
- ii. Accounting Module,**
- iii. HR & Payroll Module with direct link to Accounting Module,**
- iv. Leave Management,**
- v. Fixed Asset Management as per Companies Act, 2013,**
- vi. Medical and TA with Staff Advance Module,**
- vii. Auto Bank reconciliation.,**
- viii. Generation of MIS reports (such as Balance Sheet, Profit & Loss, Cash Flow, Letter of Intent, Demand Note, Recovery, Appropriation Note, Overdues, Outstanding Balance reports, Profitability statements, financial viability, disbursal reports, sanction reports),**
- ix. Automatic transactions such as charge transactions on loan repayment transactions,**
- x. Account maintenance module to allow freezing of account, maintain guarantees etc. Deposit / Security module to allow detailed record keeping of all Deposits / Securities,**
- xi. Software should be able to be parameterized according to the needs of the organization such as the interest rates and types, creation of new product, types and rates of penalties and re-schedulement of loan.**
- xii. Organization should be able to define the rights and responsibilities to limit the flow of information or access to certain roles.**

6. EOI VALIDITY

EOI should remain valid for a period of 90 days w.e.f. last date of submission

7. GENERAL INSTRUCTIONS

- a. The bidders are advised to study all eligibility criteria, requirements, other information in the EOI document carefully and submit along with duly filled in Annexures 'A' & 'B'.
- b. This EOI does not commit KTDFC to award a contract or to engage in negotiations.
- c. All materials submitted by the applicant will become the property of KTDFC.
- d. In case of any query, the applicants can send their queries in writing up to **07.04.2022** by 12:00 noon
- e. All queries to be raised will relate to the EOI alone and no queries related to detailed analysis of scope of work, payment terms and mode of selection will be entertained. These issues will be amply clarified at the RFP stage.
- f. At any time prior to the last date for receipt of applications, KTDFC may, for any reason, whether at its own initiative or in response to a clarification, modify the EOI document by a corrigendum. The corrigendum (if any) shall be deemed to be incorporated in this EOI. In order to provide prospective applicants reasonable time for taking the corrigendum into account, KTDFC may, at its discretion, extend the last date for the receipt of EOI proposals.
- g. In case of any dispute, the decision of CMD, KTDFC will be final.
- h. KTDFC may terminate the EOI process at any time without assigning any reason.
- i. For any further announcement(s), please visit KTDFC's website www.ktdfc.com /www.ktdfc.kerala.gov.in

8. SELECTION METHODOLOGY

KTDFC has constituted an evaluation committee to evaluate the responses of the applicants. The decision of the evaluation committee in the evaluation of responses to the EOI shall be final. No correspondence will be entertained

Annexure 'A'

DETAILS OF THE FIRM

<u>Sl.No</u>	<u>Description</u>	
1	Name of the Company/Organization	
2	Date of Incorporation of Company /	
3	PAN/TAN of Company	
4	Service Tax Registration No. & Date	
5	Telephone Nos.	
6	E-mail	
7	Website Address	
8	Particulars of Managing Director / CEO / Director	
9	Particulars of Contact Person	
10	Total Turnover of the Company / Organization for the last three financial years (2019-20, 2020-21, 2021-22)	
11	Quality Certificates ISO 9001:2015 and ISO 27001:2013	
12	SEI CMMI Level 5 certification	
13	Any other relevant information that participating Firm may like to mention	

ELIGIBILITY CRITERIA (COMPLIANCE SHEET)

Sl.No.	Eligibility Criteria	Compliance (Yes/No)	Documents Attached at Page No. of EOI
1	Company registered under Companies Act and registered with the GST Authorities and should have been in existence for at least last 10 years as on 31.03.2022		
2	Is the Company black Listed by the Central / State Government, PSUs and other bodies		
3.	An annual turnover of Rs. 3 crores from IT/ICT business in each of the last three preceding financial years 2018-19, 2019-20 and 2020-21.		
4.	SEI CMMI Level 5 certification.		
5.	ISO 9001:2015 and ISO 27001:2013 certification		
6.	Credentials of directly working in the field of Application Development, Core Banking Software, CMS, CRM/ERP, BRM, BPM for more than 5 years.		
7.	No. and details of projects of similar nature executed.		
8	Completed successfully at least one project of accounting software in Central / State level PSUs / Autonomous Bodies / Statutory Bodies / Institutions working in social sector and the Software should be continuously running successfully since last 5 years.		
9	Should have capacity to provide an exclusive Project Manager who should have at least 10 years' experience in the field of web portals designing/CRM/ERP/BPM/ CBS/ Financial Accounting Software		
10	Registered / Corporate / Technical Support office in Thiruvananthapuram		
11	Technology Platform: - Self certification to be provided regarding: Accounting Software must be on 3 Tier• Structure Browser based application• Software must support any browser.• Application should support integration of other• 3 rd party payment Gateway/Interface• Frontend application should support multiple Operating System such as Linux, Windows, Ubuntu•		