

# **Kerala Transport Development Finance Corporation Ltd**

*(A Government of Kerala Undertaking and a Non Banking Financial Company registered under the Reserve Bank of India)*

**Trans Towers, 6<sup>th</sup> Floor, Vazhuthacaud, Thiruvananthapuram-14**

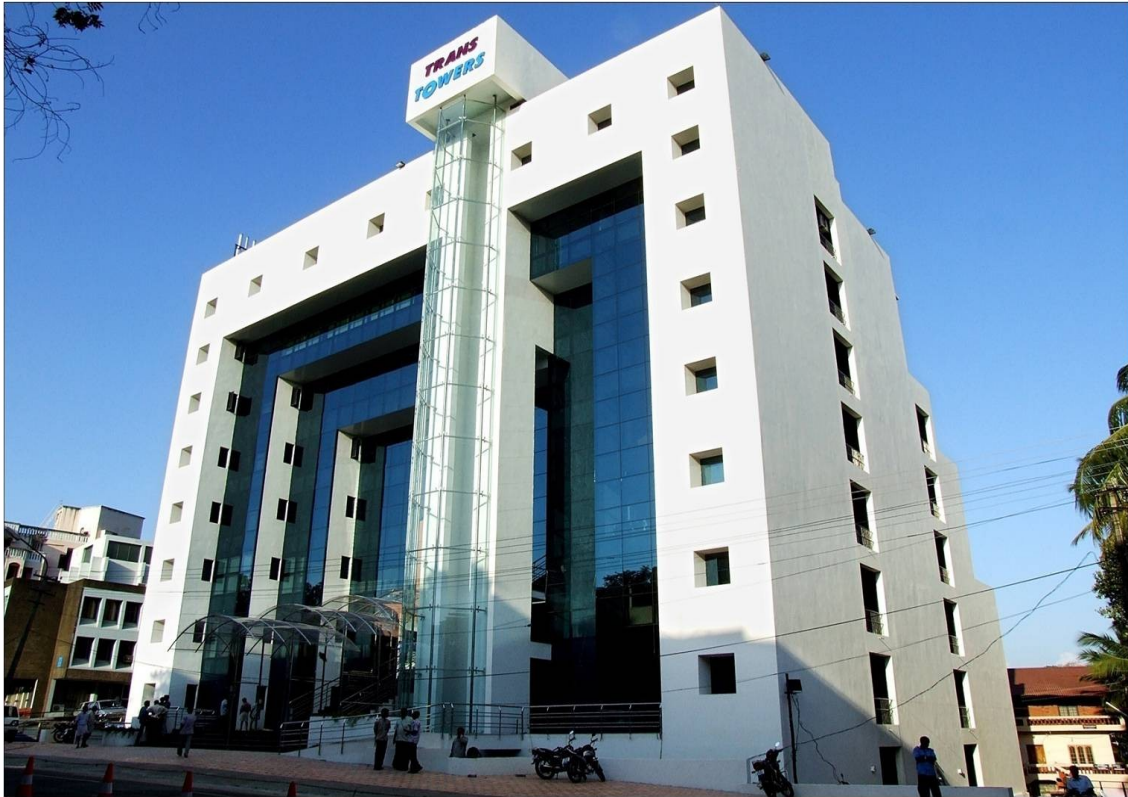
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**Notification No. EOI No.02/2025-26/KTDFC**

**Dated 18-06-2025**

**KTDFC invites Expression of Interest (EOI) from qualified Chartered Accountant (CA)**

**Firms for providing Consultancy Services in Tax matters for One Year.**



**Kerala Transport Development Finance Corporation Ltd. (KTDFC), a Government of Kerala Undertaking, invites Expressions of Interest from eligible Chartered Accountant firms for providing Consultancy Services in Tax matters for One Year.**

Interested firms shall submit their Expression of Interest along with quoted fee for providing Consultancy Services in the Annexure-A & B on or before **23-06-2025** in compliance with all the terms stated herein.

**Kerala Transport Development Finance Corporation Limited (KTDFC)** is a Non Banking Finance Company fully owned by the Government of Kerala and Registered under the Reserve Bank of India under section 45-IA of the RBI Act, 1934.

KTDFC has successfully completed the construction of a Commercial cum Office Complex for Motor Vehicles Department at Vazhuthacaud, Thiruvananthapuram (Trans Towers ) in 2006 and undertook the construction of Bus Terminal cum Shopping Complexes for KSRTC on BOT basis at Angamaly, Thiruvananthapuram, Thiruvalla and Kozhikode.

Renovation of Tagore Theatre into a modern Cultural Complex, as a State-of-the-art venue of Cultural and Entertainment Activities has also been successfully completed by KTDFC.

The approximate turnover of the company for the Financial Year 2024–25 is ₹40 crores.

### **Eligibility Criteria**

- 1.** The Chartered Accountant firm should have minimum experience of 10 Years in the field of Audit of Companies and Consultancy Services.
- 2.** The Chartered Accountant firm should be empaneled with Comptroller and Auditor General of India.
- 3.** The Chartered Accountant firm should have at least one of its office in Thiruvananthapuram.
- 4.** The firm should not be currently debarred or blacklisted by any Government or PSU.

## **Scope of Work**

### **Consultancy Services.**

- **Scrutiny for Tax Assessments per Assessment Year wise**
- **Filing appeal before the Commissioner of Income Tax (Appeals), TDS ( Appeals) per Assessment Year wise.**
- **Consultancy and Representation services before the Income Tax Authorities, specifically in connection with appeals already filed before the Commissioner of Income Tax (Appeals), TDS ( Appeals) Assessment Year wise.**
- **Consultancy services on a per advice basis, as and when required, on matters relating to taxation, regulatory compliance, or financial advisory.**

### **Bid Submission Details**

Bio-data and Bid form ( Annexure- A & B ) and details can be downloaded from [www.ktdfc.kerala.gov.in] or collected from the registered office.

- Last date and time for submission: 02-07-2025 04.00 P M
- Date and time of opening : 03-07-2025 11.30 AM

- Address for submission of EOI to

#### **The Managing Director**

**Kerala Transport Development Finance Corporation Ltd. (KTDFC)  
Trans Towers, 6th Floor,Vazhuthacaud,  
Thiruvananthapuram – 695014.**

### **Superscription on the cover**

**“ Expression of Interest for providing Consultancy Services in Tax Matters ”.**

- KTDFC reserves the right to reject any or all bids without assigning any reason.
- Only shortlisted firms will be contacted for further discussion or negotiation.
- If the L1 quoted firm fails to express interest or respond within the stipulated time frame, KTDFC reserves the right to award the work to the L2 bidder.
- The selected bidder shall be required to execute an agreement with KTDFC in the prescribed format, within the stipulated time, upon award of the work.

For any further clarifications or details, please contact the Manager (Accounts and Taxation, (i/c)) at Mobile No. 9349110764.

**Bio data ( Annexure A)**

**1. Name of the Firm :**

**2. Address of the Registered Office :**

**3. Contact Details:**

- Name of Contact Person :
- Designation :
- Mobile No. :
- Email ID :

**4. Firm Registration Number with ICAI :**

**5. PAN & GSTIN:**

- PAN :
- GSTIN :

**6. Years of Experience in Financial Consultancy:**

**7. Details of Similar Work Handled in the Past 5 Years:**

Client Name	Nature of Work	Financial Year	Value Status
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**8. Details of Partners and Qualified Staff:**

Name	Qualification	Membership No.	Years of Experience
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**BID FORM ( Annexure B)**

***Consultancy Services in Tax Matters***

<b>No</b>	<b>Description</b>	<b>Quoted Amount (Rs.)</b>	<b>GST ( Rs.)</b>	<b>Total ( Rs.)</b>
<b>1</b>	<p><b>Scrutiny for Tax Assessments per Assessment Year wise.</b> (Reviewing income tax returns and supporting documents, Preparing replies to income tax notices, Representation before the Income Tax Authorities during tax scrutiny assessments, etc.)</p> <p><b>Fee Payment Terms</b> (100% of the professional fee will be paid upon finalization of the scrutiny process.)</p>			
<b>2.</b>	<p><b>Filing an appeal before the Commissioner of Income Tax (Appeals), (Income Tax related ) per Assessment Year.</b> (Review of assessment order and related documents, Preparation of Statement of Facts and Grounds of Appeal, Filing Form 35 and submitting all necessary enclosures via the e-filing portal, Representation before CIT(A), as and when required, Advising on any legal or procedural matters related to the appeal, Follow-up and coordination with the Income Tax Department till disposal of the appeal.)</p> <p><b>Fee Payment Terms.</b>  (50% of the fee shall be payable upon successful filing of the appeal before the CIT(A) along with submission of the acknowledgement. The balance 50% shall be payable after the finalization/disposal of the appeal by the CIT(A).</p>			
<b>2</b>	<p><b>Filing an appeal before the Commissioner of Income Tax (Appeals), (other than Income Tax- TDS) per Assessment Year.</b> (Review of assessment order and related documents, Preparation of <b>Statement of Facts and Grounds of Appeal</b>, Filing <b>Form 35</b> ,TDS correction and filing and submitting all necessary enclosures via the e-filing portal, Representation before CIT(A), as and when required, Advising on any legal or procedural matters related to the appeal, Follow-up and coordination with the Income Tax Department till disposal of the appeal.)</p>			

	<b>Fee Payment Terms.</b>  (50% of the fee shall be payable upon successful filing of the appeal before the CIT(A) along with submission of the acknowledgement. The balance 50% shall be payable after the finalization/disposal of the appeal by the CIT(A).			
4	<b>Representation services before the Income Tax Authorities, specifically in connection with appeals already filed before the Commissioner of Income Tax (Appeals) ( Income Tax &amp; Other than Income Tax) Assessment Year wise .</b> (Attending hearings or meetings before CIT(A) or relevant Income Tax Officers, submitting written representations or clarifications as required during the course of the appeal).  <b>Fee Payment Terms.</b> 100% shall be payable after the finalization/disposal of the appeal by the CIT(A).			
5	<b>Consultancy services on a per advice basis, as and when required, on matters relating to taxation, regulatory compliance, or financial advisory, etc.</b> <b>Fee Payment Terms.</b> <b>100 % of the</b> professional fee will be paid upon submission of each advice.			
	<b>Rupees</b>			

**Declaration:**

We hereby express our interest in providing Consultancy Services in Tax matters for KTDFC for one year . We confirm that the information provided above is true and correct to the best of our knowledge and belief.

Place: \_\_\_\_\_

**Signature of Authorized Signatory**

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Designation:\_\_\_\_\_

Seal of the Firm